

Bill of Rights - Client and Project Team

Clients have the following rights:

- To set objectives for the project and have them followed.
- To know how long the project will take and how much it will cost.
- To decide which software features are included and excluded.
- To make reasonable changes to requirements throughout the course of the project and to know the cost of making those changes.
- To know the project's status clearly and confidently.
- To regularly assess the risks that could affect cost, schedule, or quality, and to be provided with options for addressing potential problems.
- To have ready access to project deliverables throughout the project.

Project Team members have the following rights:

- To know the project objectives and to clarify priorities.
- To know in detail what product they are supposed to build and to clarify the product definition if it is unclear.
- To have ready access to any individual responsible for making decisions about the product's functionality.
- To work each phase of the project in a technically responsible way and especially to not be forced to start coding too early in the project.
- To approve effort and schedule estimates for any work that they will be asked to perform. This includes the right to provide only that cost and schedule estimates that are in theory possible at each stage of the project, to take the time needed to make meaningful estimates, and to revise estimates whenever the project's requirements change.
- To have project's status reported accurately to the client and upper management.
- To work in a productive environment free from frequent interruptions and distractions, especially during critical parts of the project.